	<h1>Dental College HITEC-Institute Of Medical Sciences</h1>		
	<h2>SOP for Financial Support for Students</h2>		
	DOCUMENT #: SA-SOP-10	ISSUE # 01	ISSUE DATE: 01-12-2022

Scope

1. Need based discounts and scholarships will be given to the students admitted on open merit basis in the Dental College HITEC-IMS.
2. Following Committee will decide the award of discount/Scholarship as the case may be:-
 - a. Chairman Principal
 - b. Members i. Deputy Dir Adm & Log
ii. Head of Student Affairs Department
 - c. Secretary 1x Faculty Member

Procedure for Fee Discount


3. All applications shall be addressed to the Head of the institution. These applications will be examined and discussed by the committee and deserving candidates will be given discount and scholarships as per the recommendation of the Committee.

a. Fee concession Policy

- i. Discount on tuition fee will be given as decided by the committee to the deserving students.
- ii. Wards of Shuhadas will be also eligible for discount on tuition fee.
- iii. No Discount will be given to students selected/nominated on reserve seats i.e HIT/W&R.

b. Discount for HIT/Federal Government Employees

First Preference will be given to the HIT employees and In case no ward of HIT employee gets admission in BDS then same discount will be extended to only 2x wards of HIT employees and faculty will be eligible for discount as per order of merit. In Case no wards of HIT employees gets admission the discount will be offered to Federal Govt employees/needy students.

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c. **Fee Discount for Needy Students**

Discount for needy students will be provided as per following criteria:-

- i. The grant of such concession will depend upon the financial condition, general conduct, work and progress of the student. Absence from or failure in professional or College examinations breach of discipline, neglect of studies or irresponsible conduct shall entail the loss of the concession.

5. **Scholarship /Cash Award Policy – Prof Exam**

- i. Scholarship will be awarded on the basis of student's performance in professional examinations. Each scholarship will be awarded on the start of academic year.

d. **Position Holders in University Exam**

- i. Students securing 1st, 2nd and 3rd position in professional exams will be awarded as under:-

a) **1st Position**

Prize with Rs. 75,000/-

b) **2nd Position**

Prize with Rs. 50,000/-

c) **3rd Position**

Prize with Rs. 25,000/-

e. **Distinction Holders**

Students who secure distinction in any subject will be awarded certificates.

This policy will be implemented in the true letter and spirit.