	<h1>Dental College HITEC-Institute of Medical Sciences</h1>	
	<h2>SOP Dress Code for Faculty & Staff</h2>	
	DOCUMENT #: SA-SOP-16	ISSUE # 01

1. Purpose:

To expect and establish a dress code that conveys professionalism to patients and is compliant with safety standards. Well-groomed professional appearance and proper dressing of faculty and staff not only helps in establishing trust and confidence of patients but also helps in cross infection control.


2. Dress code:

The following guidelines apply to all clinical faculty and staff working in dental College HITEC-IMS

- a. Male doctors
 - i. Black
 - ii. White Lab Coat
- b. Female doctors
 - i. Dark blue
 - ii. White Lab Coat
- c. House Officers
 - i. Green
 - ii. White Lab Coat
- d. DSA
 - i. Grey
 - ii. Blue Lab Coat

3. Clothing

- a. Scrubs must be clean and free of wrinkles.
- b. Scrub tops and pants of appropriate color must be worn as set.
- c. Faculty and staff must wear lab coat over the scrubs during college working hours.
- d. They must wear disposable gown over scrubs while attending to patient with an infectious health alert.

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4. Shoes

- e. Shoes must provide safe, secure footing and offer protection against hazards.
- f. Closed-toed shoes (medical shoe wear) must be worn at all times in dental college.
- g. Sandals and open-toed shoes are not permitted.

5. Hair

- h. Hair (including facial hair) should be clean, neatly trimmed and well maintained.
- i. Long hair must be tied and religious or cultural head coverings must be neatly secured such that they do not interfere with the field of vision or contact patients during treatment.
- j. To minimize contamination it is recommended that surgical caps be worn during invasive procedures that are likely to result in splattered blood or other body fluids such as sonic or ultrasonic scaling, surgical procedures, use of rotary or ultrasonic instruments, or operative dentistry resulting in blood splatter.

6. Finger Nails

Finger nails should be clean and short. Artificial nails are discouraged as they have been implicated in bacterial and fungal infections.

7. Jewelry

- k. Wearing rings that compromise clinical protective barriers are not allowed during procedures.
- l. All watches, necklaces and other jewelry must be covered by protective barriers.
- m. Wearing bracelets, dangling jewelry or other rings are not allowed in clinical departments.

8. Maintain cross infection control protocol at all times.