	<h1>Dental College HITEC-Institute of Medical Sciences</h1>	
	<h2>COVID SOP for Students</h2>	
	DOCUMENT #: SA-SOP-02	ISSUE # 02

Standard Operating Procedure for Admission BDS Students

In Compliance with ISO 9001:2015 Standard
(Clause # 8.5.1 of ISO 9001:2015 Standard)

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Drafted By: _____ **01st December 2020**


Head of Student Affairs Department

Reviewed By: _____ **05th December 2020**

Deputy Director Adm & Ops.

Approved By: _____ **10th December 2020**

Principal

	<h1>Dental College HITEC-Institute of Medical Sciences</h1>		
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All students of Dental College HITEC-IMS are expected to adhere to the following guidelines while on campus.

- Wear a mask at all times in campus. Disposable surgical masks should be disposed off at the end of every day.
- Maintain social/ physical distancing of Six (06) feet in classrooms, laboratories, library, cafeteria, corridors and staircases.
- Wash hands thoroughly with soap and water (Washing facility provided on campus). Use a tissue (and dispose it off properly) or the crook of your elbow when coughing or sneezing.
- Lecture hall 6 has been assigned for cafe purpose ensuring social distancing protocols and safety measures.
- Designated entrance and exit pathways have been earmarked which shall be used by the students.
- During the college timing if any student feels any sign of cough and fever, they will report to student affairs department for necessary action/treatment to be taken for well being of the student.
- Students who are performing practicals in the laboratories must wash their hands after performing the practicals.
- Unnecessary contact on face and eyes should be avoided.
- Students will not sit/roam in groups while in campus.